

# How to Register on the Comdata Cardholder Website

[www.cardholder.comdata.com](http://www.cardholder.comdata.com)

## Manage Your Funds With the Click of a Mouse

You work hard for your money and shouldn't have to work hard to manage it.

Comdata Cardholder Web Services is an online self-service website that allows you to easily monitor and manage your Comdata® Payroll MasterCard® account, your direct deposit account information, and view your pay stub.

### Follow these 3 Easy Steps to Get Started Today!

#### 1. Registration

- Open a web browser and search for [www.cardholder.comdata.com](http://www.cardholder.comdata.com).
- First time users must register and create a profile. Click on the "Cardholders Registration Here" button on the left side of the page or the "Are You a New User? Click here to register" link below the "LOG IN" button to register as a new user.

#### 2. Account Activation

- Enter your "Comdata Card Number" from the front of your card.
- Enter your 9-digit SSN for the Activation Code.
- Click Next.

#### 3. Account Profile

Enter:

- A user name of your choice (up to 16 letters and numbers).
- Email address.
- Desired password (passwords are case sensitive and must be 8-20 characters in length with at least 1 letter and 1 number).
- Choose your security question by clicking on the down arrow on the right.
- Place the answer to your security question in the security answers field.
- Click "Submit".

**You are now registered on the Comdata Cardholder Website!**

## Take Advantage of the Many Features

- Enroll to receive text message alerts of your card balance and usage.
- Check your account balance and view transaction history.
- Transfer money from your card to a bank account.
- View your pay stub.



# USVerify Paystub Mobile Access

## Additional Way to View Your Paystub

### Directions:

1. Go to [www.uspayserv.com](http://www.uspayserv.com).
2. Username is your 9-digit SSN and your default pin is the last 5-digits of your SSN.\*
3. Use the following Employer Code:  
**10002768**

\*Preferred method of viewing paystub is through cardholder web.

### User Login

If you are already a user of USPayserv services, you can quickly login here.

Username:

PIN:

Employer Code:

Login

[Forgot your PIN?](#)

No access to computer; no problem! **Download the Comdata Mobile app to your cell phone!**



### Customer Service

855.219.2497  
[www.cardholder.comdata.com](http://www.cardholder.comdata.com)

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